

Author guidelines for publishing in Acta Societatis Meteoriticae Polonorum.

ACTA is an annual journal of Polish Meteoritical Society and publishes articles in Polish and/or English. Acta features original scientific works in the broad field of meteorite research, including historical aspects, literature reviews and reports from search expeditions.

We invite authors to submit their articles. Adhering to the formal guidelines below will facilitate the editorial process and contribute to the efficient and timely publication of submitted materials.

General Remarks

Materials should be submitted as manuscript text and attachments via email to the address provided by the editorial team.

The article should be written concisely yet clearly, using MS WORD (version no higher than Office 2019) or in .RTF format. The length of the article should not exceed 6,000 words, unless a longer manuscript is justified.

All graphic attachments must be submitted as separate files. Preferred formats for graphic attachments are JPG and TIF files.

Names of Authors and Their Affiliations

The file should start with the authors' first names and surnames. Arabic numerals in superscript after each surname indicate the corresponding affiliation.

Institutional and contact information in affiliation must include: the name of the institution, its address, and an email address.

Article Title

The title must not exceed 120 characters (including spaces).

It should be written in **Times New Roman 14 Bold**

Abstract

An abstract should follow the title section. It must not exceed 200 words and should summarize the main aspects and key issues of the article.

Keywords

Keywords should be placed below the abstract. No more than 8 keywords should be listed.

Main text

The main text should be written using font Times New Roman 12 pt, with 1.5 line spacing and 2.5 cm side margins.

First-level subheadings should use Times New Roman Bold 12, and second-level subheadings Times New Roman 12.

Avoid using subheadings beyond the third level of hierarchy.

Figures and Photographs

Figures and photographs must be included within the text and also submitted as separate files, with numbering consistent with their appearance in the text.

A minimum resolution of 300 dpi (at 1:1 scale) is required. Preferred formats: JPG or TIF.

Figure captions, legend explanations, and image sources should be provided outside the figure itself, in the accompanying text file.

Labeling:

- Figures: Rys. xx. (Polish) / Fig. xx. (English)
- Photos: Fot. xx. (Polish) / Photo xx. (English)
- In-text references to illustrations: (rys. xx.)

Tables

Tables should be created using MS Word and inserted directly into the text. Each table must be numbered and have a concise title (above the table).

The maximum table size must not exceed a standard A4 page (2.5 cm margins, Times New Roman 12).

All abbreviations used in the table must be explained.

In-text references to tables should appear as: (tab. xx.)

References

When citing literature in the text, include the author's surname and year of publication, e.g.

- (*Nowak 2004; Kowalski 2005*) or
- *according to A. Nowak (2006)*

When quoting a specific page, indicate it as follows:

- *according to A. Nowak (2006, p. 6)*

For multiple works by the same author in the same year, use: (*Nowak 1987a, b*)

For co-authored works:

- Two authors: (*Kowalski i Nowak 1999*)
- Three or more authors: (*Kowalski i in. 2006*)

In the reference list, all authors must be listed.

Ensure full consistency between in-text citations and the reference list in terms of authors' names and publication years.

Reference List

Include only cited literature, arranged alphabetically. Place the list at the end of the article. Follow the formats below:

Journal articles:

Sokołowski D., 1992, Zróżnicowanie małych miast Polski w aspekcie funkcjonalnym i infrastrukturalnym, *Czasopismo Geograficzne*, 63, 3–4, s. 295–312.

Book chapters in edited volumes:

Ciok S., Jakubowicz E., Łoboda J., 1998, Konkurencyjność i przekształcenia strukturalne aglomeracji wrocławskiej w okresie transformacji, [in:] T. Markowski, T. Marszał (eds.),

Gospodarka przestrzenna miast polskich w okresie transformacji, Biuletyn KPZK PAN, 182, Warszawa, pp. 67–80.

Series publications:

Kulikowski R., 2002, Problemy społeczne wsi i rolnictwa w Polsce, [in:] J. Bański, E. Rydz (eds.), *Społeczne problemy wsi*, *Studia Obszarów Wiejskich* 2, IGiPZ PAN, PTG, Warszawa, pp. 9–17.

Books:

Bański J., 2006, *Geografia polskiej wsi*, PWE, Warszawa.

Article review, evaluation and acceptance for publication

Typically review process takes not longer than a month. However, all articles that do not comply with the above guidelines will be returned for correction before review.

Submitted articles undergo peer review. The reviewers' evaluation will have a decisive impact on the possibility of publication in *ACTA*.

We kindly encourage you to review several sample articles available under the link:

<https://bibliotekanauki.pl/journals/1132/issues>